

ELIZABETHOWN YOUTH SOCCER ASSOCIATION BYLAWS

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ELIZABETHTOWN YOUTH SOCCER ASSOCIATION BYLAWS

CHAPTER 10 ORGANIZATION

BYLAW 1010 Name/Structure

This organization shall be known as the Elizabethtown Youth Soccer Association, Incorporated. (Hereafter called the Association) and shall be a nonprofit corporation incorporated under the laws of the Commonwealth of Kentucky.

BYLAW 1020 Purpose

Section 1 Statement of Purpose

The purposes of this association are to promote the growth of and an appreciation for the game of soccer by providing opportunities for the youth of the Elizabethtown and Hardin County and youth of other communities choosing to participate to learn the Laws of the Game and participate in organized programs of soccer; to organize and promote youth soccer for youth up to and including those nineteen years of age, and to encourage good sportsmanship and fair play of all participants--players, coaches, spectators, volunteers, etc.

Section 2 Achievement of Purpose

The Association achieves its purpose by encouraging the area youth to participate in its programs.

Once a player registers in the program, the association strives to build better individuals through a program that teaches basic skills of soccer and to give youth better self-esteem through their accomplishments.

The association works to build a strong soccer program in which each player is a winner no matter what the score of a given game.

The association encourages the development and practice of good sportsmanship and the principles of fair play. The association promotes the growth of soccer; and instructs, trains, and educates players, coaches, and referees to develop and improve their capabilities.

Section 3 Charitable and Education Purpose

The Association is organized exclusively for charitable and educational purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations

under Section 501(C)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).

BYLAW 1030 - Affiliation

The Association is affiliated with the Kentucky Youth Soccer Association (hereinafter KYSA), United States Youth Soccer Association (hereinafter USYSA), and the United States Soccer Federation (hereinafter USSF).

BYLAW 1040 - Terms

The following terms are used throughout this document:

1. Association Council - The Association Council is a meeting of all members of the association.
2. Annual General Meeting (AGM) of the Association Council - This is business meeting open to all members of the association that is required to be held at least once each year.
3. Board of Directors - The board of directors consists of elected and appointed administrators who govern, control, and manage all properties and programs of the association.
4. Bylaws - Association Bylaws define and create the structure of the association and delineate and delegate powers and duties to its officers, directors, commissioners, committees and Board.
5. Fiscal Year - The fiscal year is the business or accounting year of the association.
6. Members - Members are the players or players' parents or guardians, administrators, coaches, assistant coaches, and referees who are active in the association.
7. Policies and Regulations - The association policies and regulations define and create the programs of the Association.
8. Rules of Competition - The rules of competition define and regulate the registration of players, the formation of teams, and the play of the game of soccer by the association's teams and players.

These terms are further defined and explained within the bylaws.

CHAPTER 11 MEMBERSHIP

BYLAW 1100 Membership

Members of the Association shall be composed of the following:

- (1) The current members of the Board of Directors in good standing;
- (2) Any appointed administrator or appointed member of any committee;
- (3) Any parent or guardian of a player or player over the age of 18 registered for the previous playing season (fall or spring), the next playing season (fall or spring), or the seasonal year (fall and spring) immediately preceding the annual meeting;
- (4) Any coach or assistant coach for the previous playing season (fall or spring), the next playing season (fall or spring), or the seasonal year (fall and spring) immediately preceding the annual meeting who is over the age of 18; and
- (5) Any referee over the age of 18 who has worked for the association during the playing season (fall or spring) immediately preceding the annual meeting.

CHAPTER 12 GOVERNANCE

BYLAW 1200 Government

Section 1 Board of Directors

The government, control and management of all properties of this Association are vested in the Association Board of Directors (hereinafter sometimes called the Board) as defined in the Bylaws of the Association, which provides for the election of directors of this Association, their terms of office, their powers and their duties. Each member of the Board shall be a member of the Association Council and shall be entitled to one (1) vote.

Section 2 Officers

The officers of this Association shall be the President, Vice Presidents, Secretary, and Treasurer and such other officers as may be required under the laws of the Commonwealth of Kentucky. All officers shall serve as directors of this Association and the Bylaws of the Association provide for their election, terms of officer, powers and duties.

BYLAW 1210 Meetings of the Association

Section 1 Annual General Meeting of the Association

Prior to conclusion of each fiscal year, the President, with the concurrence of the Board, shall call for an Annual General Meeting of the Association Council. Public notification to all members shall be made at least sixty (60) days prior to said Annual General Meeting.

Section 2 Board Recommendations

The Board shall report to the Association Council the fees required for players for the next seasonal year as defined by the United States Soccer Federation.

Section 3 Special Meetings

Special Meetings of the Association Council may be called by the President or the Association Board at such times as are deemed necessary. Public notice of such meetings must be made at least thirty (30) days in advance of said special meeting.

Section 4 Quorum

The members present shall constitute a quorum to transact business at any meeting of the Council.

Section 5 Parliamentary Authority

The rules contained in the Modern Addition of Robert's Rules of Order shall govern the Association in all cases where Robert's Rules of Order are not inconsistent with these Articles and Bylaws and any special rules of order the Association may adopt.

BYLAW 1220 Voting

Section 1

At all Association Council meetings under Bylaw 1210, each member present shall be entitled to one (1) vote. In no case shall any person be entitled to more than one (1) vote.

Section 2

The Chairperson of a meeting may vote when the vote is by ballot or when his vote, cast as he intends to cast it, would change the outcome.

BYLAW 1230 Dissolution

Section 1 Disposition of Assets by the Board

Upon the dissolution of the corporation, the Board shall, after paying or making provision for the payment of all liabilities of the corporation, dispose of all of the assets of the corporation exclusively for the purposes of the corporation in such manner, or to such organization or organizations organized and operated exclusively for charitable, education, religious or scientific purposes as shall at the time qualify as an exempt organization or organizations under Section 501(C)(3) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue Law), as the Board shall determine.

Section 2 Disposition of Assets by Court

Any assets not disposed in accordance with Bylaw 1230, Section 1, shall be disposed of by the Circuit Court of the Hardin County, exclusively for such purposes or to such an organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

CHAPTER 14 CHANGES TO ASSOCIATION BYLAWS

BYLAW 1400 Association Bylaws

Section 1 Purpose of Association Bylaws

The purpose of the Association Bylaws is to define and create the structure of the Association and to delineate and delegate powers and duties to its officers, directors, commissioners, committees and Board. The powers of the Association, Association's officers, directors, commissioners, committees and Board shall be as defined in the Association Bylaws.

Section 2 Enactment of Bylaws

Bylaws shall be enacted by the Association Council. Any proposed Bylaw of the Association shall be submitted, in writing, to the Board, at least sixty (60) days prior to the Association Council Meeting at which the Bylaw will be considered. Notice of said proposal of enactment of a Bylaw must be made available to Association Members at least thirty (30) days prior to the meeting. A majority of the Members of the Association Council present and voting shall be required to enact a Bylaw. Any new Bylaws shall become effective sixty (60) days after enactment unless otherwise approved by the Association Council.

Section 3 Amendment of Bylaws

Amendments to the Bylaws shall be enacted by the Association Council. Any proposed amendment to the Bylaws of the Association shall be submitted, in writing, to the Board, at least sixty (60) days prior to the Council Meeting at which the Bylaw will be considered. Notice of said amendment must be available to all Members at least thirty (30) days prior to the meeting. Members present shall constitute a quorum for purposes of considering amendments to the Bylaws. A majority of the members of the Council present and voting shall be required to enact amendments to the Bylaws. Any amendment to the Bylaws shall become effective sixty (60) days after enactment unless otherwise approved by the Council.

BYLAW 1410 Association Policies and Regulations

Section 1 Purpose of Policies and Regulations

The purpose of the Association Policies and Regulations is to define and create the programs of the Association. The programs of the Association and the regulations regarding the operations thereof shall be as defined in the Association Policies and Regulations.

Section 2 Enactment of Association Policies and Regulations

Adoption of new Association Policies and Regulations shall be approved by the Board. Any proposed addition to the Association Policies and Regulations shall be submitted, in writing, to the Board, at least fourteen (14) days prior to the Board meeting at which the proposed change will be considered. Notice of said new Regulation must be given to each Board member at least fourteen (14) days prior to the meeting. The vote of two-thirds (2/3) of the members of the Board present and voting shall be required to enact a new Policy or Regulation and any new Association Policies and Regulations adopted by the Board shall become effective 30 days after enactment.

Section 3 Amendments to Policies and Regulations

Adoption of amendments to existing Association Policies and Regulations shall be approved by the Board. Any proposed amendment to the Policies and Regulations shall be submitted, in writing, to the Board, at least fourteen (14) days prior to the Board meeting at which the proposed change will be considered. Notice of said amendment to a Regulation must be given to each Board Member and each Member Organization at least fourteen (14) days prior to the meeting. The vote of two-thirds (2/3) of the members of the Board present and voting shall be required to enact amendments to the Policies and Regulations and any and all amendments to the Policies and Regulations adopted by the Board shall become effective 30 days after enactment and publication to the Member Organizations unless also approved by the Council.

BYLAW 1420 Rules

Section 1 Purpose of Rules of Competition

The purpose of the Rules of Competition is to define and regulate the registration of players, the formation of teams, and the play of the game of soccer in the Commonwealth by Affiliated Member Organization Teams and Players.

Section 2 Enactment of Rules of Competition

New Rules of Competition shall be approved by the Board. Any proposed Rules of Competition shall be submitted, in writing, to the Board, at least thirty (30) days prior to the Board meeting at which the amendment will be considered. Notice of said proposed Rule of Competition must be given to each Board member at least thirty (30) days prior to the meeting. The vote of two-thirds (2/3) of the members of the Board present and voting shall be required to enact Rules of Competition; and any and all Rules of Competition adopted by the Board shall become effective at the beginning of the next seasonal year unless also approved by the Council.

Section 3 Amendments to the Rules of Competition

Amendments to the Rules of Competition shall be approved by the Board. Any proposed amendment to the Rules of Competition shall be submitted, in writing, to the Board, at least thirty (30) days prior to the Board meeting at which the amendment will be considered. Notice of said amendment must be given to each Board member at least thirty (30) days prior to the meeting. The vote of two-thirds (2/3) of the members of the Board present and voting shall be required to enact amendments to the Rules of Competition; and any and all amendments to the Rules of Competition adopted by the Board shall become effective at the beginning of the next seasonal year unless also approved by the Council.

CHAPTER 15 BOARD OF DIRECTORS

BYLAW 1500 Executive Powers

The policy making and executive functions of the Elizabethtown Youth Soccer Association shall be vested in the Board, which shall have the following powers:

Section 1 Approval/Ratification Powers

- (1) To ratify alter, or reject decisions and policies of any officer, representative, director, administrator, committee member, or other official of the Association;
- (2) To ratify appointments of the President to fill vacancies in Offices, Directors, and Representatives;
- (3) To ratify, alter or reject appointments to Association committees and such other officials as the Association may from time to time be appoint;
- (4) To remove from office any appointed or elected member of the Board for reasonable cause by due process, using a simple majority vote of the Board as otherwise provided in the Bylaws.

Section 2 Judicial Powers

- (1) To enforce the Bylaws, Policies and Regulations, and Rules of the Association, the KYSA, the USYSA, and the USSF;
- (2) To hear all cases of misconduct of players, officials, members, or persons affiliated with the Association and after such hearing if such person or persons are found to be acting in a manner not in keeping with the purpose of EYSA, to impose such fine and/or penalty as it may deem proper;
- (3) To render final decisions on all matters of controversy subject, nevertheless, to appeals and to decisions of the Association with which the Association is affiliated;
- (4) To require the production of papers, books, documents, and accounts as it may from time to time require of Affiliated or Associated Member Organizations and/or subordinate and Affiliated Organizations thereof;
- (5) To suspend, expel and/or impose fines and/or penalties upon any person under EYSA jurisdiction who is found guilty of violation or breach of the Association Bylaws, Rules, or any policies or regulations of the Association;
- (6) To enforce the purposes for which Association was organized.

Section 4 Financial Powers

- (1) To contract for such personal services and facilities as shall be necessary for the operation of the Association business;
- (2) To authorize the expenditure of funds for purposes in keeping with the needs of the Association;
- (3) To ensure that all expenditures of funds in excess of \$1,000 are signed by more than one board member.

BYLAW 1501 Board Organization

Section 1 Membership

The Board shall consist of the following voting members:

- (1) the President
- (2) the Vice President for Support
- (3) the Vice President for Senior Soccer
- (4) the Vice President for Junior Soccer
- (5) the Vice President for Flames Soccer Club
- (6) the Vice President for TOPS
- (7) the Secretary
- (8) the Treasurer
- (9) the Registrar
- (10) the Parent Representative for Senior Recreational Soccer
- (11) the Mixed Administrator for Senior Recreational Soccer
- (12) the Parent Representative for Junior Recreational Soccer
- (13) the Administrator for U6 Girls Recreational Soccer
- (14) the Administrator for U6 Mixed Recreational Soccer
- (15) the Administrator for U8 Girls Recreational Soccer
- (16) the Administrator for U8 Mixed Recreational Soccer
- (17) the Administrator for U10 Girls Recreational Soccer
- (18) the Administrator for U10 Mixed Recreational Soccer
- (19) the Administrator for Senior Girls Recreational Soccer
- (20) the Girls Director for Flames Soccer Club
- (21) the Boys Director for Flames Soccer Club
- (22) the Parent Representative for Flames Soccer Club
- (23) the Immediate Past President

The Board shall also consist of the following non-voting advisory members:

- (1) the Director of Purchasing
- (2) the Director of Fields and Facilities
- (3) the Director of Concessions
- (4) the Director of Officiating
- (5) the Director of Training for Recreational Soccer
- (6) the Director of Publicity
- (7) the Flames Soccer Club Director of Coaching

Section 2 Restrictions on Service on Board

- (1) No person under indictment for any criminal act may serve as a member of the Board while the indictment is in effect.
- (2) No officer or representative elected by the members as a whole of this association shall be a paid employee or compensated agent of the association. A compensated agent refers to a person receiving fees for services rendered (this does not include referees or coaches), not a person who is compensated for expenses incurred in order to fulfill official duties in connection with the business of this association.
- (3) Two members of an immediate family may not serve concurrently as voting board members.
- (4) No person shall hold more than one concurrent voting board position

Section 3 Meetings

- (1) Regular meetings of the Board shall be called upon reasonable notice by the President at least once each calendar quarter, and
- (2) Meetings for a special purpose shall be called by the President or upon written application by one quarter of the Directors. Reasonable notice of meetings for a special purpose shall be given and shall state said purpose.

Section 4 Quorum and Voting Requirements

- (1) A quorum, consisting of the majority of voting Board members, must be present at meetings in order to conduct business;
- (2) A Board Member shall have one (1) vote. The presiding officer shall vote only to make a difference; and
- (3) The vote of the majority of those Board Members present and voting shall be required for any action of the Board, unless otherwise approved.

BYLAW 1502 General Responsibilities as an Organization Member of the Kentucky Youth Soccer Association

As a member of the KYSA, the Elizabethtown Youth Soccer Association must:

- (1) Comply with all bylaws, policies and requirements of the KYSA, to the extent applicable to that classification of Organization Member.
- (2) Submit to KYSA a copy of any amendments which it makes to its charter, articles of incorporation, bylaws or rules and regulations no later than 90 days after adoption of any such amendment.
- (3) Submit to KYSA its most current annual reports and financial statements within 90 days after the start of the KYSA's seasonal year, which commences on September 1 of each year.
- (4) Register with KYSA monthly the names and addresses of its players, coaches and team and organization administrators.
- (5) Pay fees due the KYSA by the deadline established.
- (6) Comply with the Amateur Sports Act, to the extent applicable.

BYLAW 1503 Association Responsibilities as a Member of the Kentucky Youth Soccer Association

As a member of the KYSA, the Elizabethtown Youth Soccer Association

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- (1) Will ensure that membership shall be open to any soccer players, coaches, trainers, managers, administrators, and officials not subject to suspension under USSF Bylaw 241, Suspensions, Fines, and Terminations.
- (2) Will not discriminate against any individual on the basis of race, color, religion, age, sex, or national origin.
- (3) Will submit to the fact that the KYSA, USYSA, and USSF articles of incorporation, bylaws, policies, and requirements take precedence over and supersede the governing documents and decisions of the Association to the extent applicable under state law, and the Association and its members will abide by those articles, bylaws, policies, and requirements.
- (4) Will not join any organization that has requirements that conflict with the KYSA's, USYSA's, or USSF's articles, bylaws, policies and requirements.
- (5) Shall register all of its players, coaches, teams, referees, and administrators with the KYSA at least monthly and timely pay all dues and fees of the KYSA.
- (6) Members will abide by the KYSA's, USYSA's, and USSF's articles, bylaws, policies, and requirements on interplay.
- (7) Shall have a Board of Directors (or similar body) selected through an open and democratic process.
- (8) Shall report actions and policies adopted by the Board of Directors (or similar body), Executive Committee, or officers of the Association to its membership, or their authorized representatives, at least once each year at a meeting of the Association's membership, with notice and agenda of the meeting at least 15 days in advance of the meeting.
- (9) Shall provide to the Treasurer of the KYSA an annual report on the activities of the Association and most current annual financial statements within 90 days after the start of the KYSA's seasonal year, September 1.
- (10) Will
 - (a) Provide annually to the KYSA copies of the Association's bylaws, and other governing documents,
 - (b) Submit changes to those documents to the KYSA for approval not later than 90 days after adoption, and
 - (c) Make copies of those documents available to its members.
- (d) Will provide equitable and prompt hearing and appeal procedures to guarantee the rights of individuals to participate and compete. Those procedures shall include that all grievances involving the right to participate and compete in activities sponsored by the Association, KYSA, USYSA, and USSF may be appealed.
- (e) Shall maintain its tax-exempt status under the Internal Revenue Code.
- (f) Shall adopt policies prohibiting sexual and physical abuse which meet certain minimum criteria established by the KYSA, USYSA, or USSF (subject to any contrary requirements contained in state or local law applicable to the Association).
- (g) Will allow the KYSA to review the documents and procedures of the Association, on request of the KYSA not less than once every 4 years, to determine compliance with these bylaws.

CHAPTER 16 OFFICERS/DIRECTORS

BYLAW 1601 President

The President shall:

- (1) Oversee and coordinate the activities of the Association;
- (2) Plan for the long range growth and operation of the Association and its programs;
- (3) Hire, subject to the approval of the Board, personnel in support of the functioning of the Association; and
- (4) Supervise paid employees of the association.
- (5) Preside at all Board and Council meetings;
- (6) Serve as an ex-officio member of all Association committees, except the Nomination Committee;
- (7) Appoint a camp director, subject to the approval of the board, for each camp sponsored by the association;
- (8) Appoint special or ad hoc committees;
- (9) Sign money disbursements made in the name of the Association;
- (10) Appoint, subject to ratification by the Board, Chairs of all Committees, except where otherwise provided;
- (11) Perform all other duties as shall be necessary to promote the welfare of youth soccer in the Association; and
- (12) Represent, or to appoint persons to represent, the Association in meetings with other soccer associations, the city, or any other meetings requiring representation of the Association.

BYLAW 1602 Vice President for Senior Recreational Soccer

The Vice President for Senior Soccer shall:

- (1) Oversee and coordinate the activities of the U11 and above age groups;
- (2) Assume the duties of the President in the case of the resignation of the President until the next Annual General Meeting following said resignation or during a temporary absence; or during the inability of the President to perform the functions of that office;
- (3) Appoint, subject to the approval of the Board, senior soccer administrators, and scheduler;
- (4) Oversee the activities of all age group activities;
- (5) Ensure coaches are obtained for all teams in the age groups;
- (6) Oversee the rostering of all senior recreational soccer players to age group's team;
- (7) Coordinate the scheduling of all games, practices, fests and tournaments for the age groups; and
- (8) Coordinate for the training for all age group coaches;

BYLAW 1603 Vice President for Junior Recreational Soccer

The Vice President for Junior Soccer shall:

- (1) Oversee and coordinate the activities of the U6, U8, and U10 age groups;
- (2) Assume the duties of the President in the case of the resignation of the President, Vice President Senior Recreational Soccer or during the inability of the President, Vice President Senior Recreational Soccer to perform the functions of that office;
- (3) Appoint, subject to the approval of the Board, junior Recreational soccer age-group administrators and scheduler;
- (4) Ensure coaches are obtained for all teams in the age groups;
- (5) Oversee the rostering of all junior soccer players to age group's team;
- (6) Coordinate the scheduling of all games, practices, fests, and tournaments for the age groups; and
- (7) Coordinate for the training for all age group coaches;

BYLAW 1604 Vice President for Support

The Vice President for Support shall:

- (1) Assume the duties of the President in the case of the resignation of the President, Vice President for Junior Recreational Soccer, Vice President Senior Recreational Soccer until the next Annual General Meeting following said resignation or during a temporary absence; or during the inability of the President, Vice President for Junior Recreational Soccer, Vice President Senior Recreational Soccer to perform the functions of that office;
- (2) Serve as Chairperson of the Arbitration Committee.
- (3) Serve as the point of contact for resolving conflicts for other officers;
- (4) Sign money disbursements made in the name of the Association; and
- (5) Perform such other duties as may be delegated by the Board.

BYLAW 1605 Vice President for Flames Soccer Club

The Vice President for Flames Soccer Club shall:

- (1) Oversee and coordinate the activities of the Flames Soccer Club;
- (2) Assume the duties of the President in the case of the resignation of the President, Vice President for Junior Recreational Soccer, Vice President Senior Recreational Soccer and Vice President Support until the next Annual General Meeting following said resignation or during a temporary absence; or during the inability of the President and the Vice President for Junior Recreational Soccer, Vice President Senior Recreational Soccer and Vice President of Support to perform the functions of that office;
- (3) Appoint, subject to the approval of the Board, Flames administrators, and directors;
- (4) Ensure coaches are obtained for all teams in the age groups;
- (5) Director of the any Flames soccer club tournaments or friendlies.
- (6) Coordinate in the scheduling of all games, practices,
- (7) Coordinate in the training for all Flames Soccer Club players

BYLAW 1606 Vice President for TOPS

The Vice President of TOPS Shall:

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- (1) Oversee and coordinate the activities of the TOPS program;
- (2) Assume the duties of the President in the case of the resignation of the President, Vice President for Junior Recreational Soccer, Vice President Senior Recreational Soccer, Vice President Support and Vice President of Flames until the next Annual General Meeting following said resignation or during a temporary absence; or during the inability of the President and the Vice President for Junior Recreational Soccer, Vice President Senior Recreational Soccer, Vice President of Support and Vice President of Flames to perform the functions of that office;
- (3) Appoint, subject to the approval of the Board, directors;
- (4) Ensure coaches are obtained for all teams in the age groups;
- (5) Director of the any TOPS club tournaments or friendlies.
- (6) Coordinate in the scheduling of all games, practices,

BYLAW 1607 Secretary

The Secretary shall:

- (1) Oversee communication between the Association and its Members to ensure that all are kept informed of the activities of the Association;
- (2) Record minutes of Board meetings and distribute minutes and all submitted proposed amendments as provided for in the Bylaws to all members of the Board and make those minutes available to all association members;
- (3) Serve as Chair of the Nominations Committee and the Registrations Committee;
- (4) Ensure appropriate recognition for participating in the Association by providing appropriate recognition for retiring Board Members and others with appropriate awards or other mementos; and
- (5) Perform such other duties as may be delegated by the Board.

BYLAW 1608 Treasurer

The Treasurer shall

- (1) Insure the sound financial operation of the Association;
- (2) Develop plans to encourage donations and solicit funds in support of Association activities;
- (3) Present a statement of account at every meeting of the Association or the Board and at other times when requested by the Board and make a full report at the Annual General Meeting;
- (4) Ensure that the Treasurer's accounts are examined at least annually by an auditor or auditing committee chaired by a non-Board member who, if satisfied that the expenditures have been made in a reasonable manner and in accordance with the policies, procedures, and goals of EYSA, shall sign a statement of that fact at the end of the report;
- (5) Receive all monies of EYSA;
- (6) Keep accurate records of receipts and disbursements;
- (7) Pay out funds authorized by the Board;
- (8) Sign money disbursements made in the name of the Association;
- (9) Present an annual budget for the coming year for Board approval by June 15th
- (10) Recommend to the Board all fees for the following season; and

- (11) Perform such other duties as may be delegated by the Board.

BYLAW 1609 Registrar

The Registrar shall:

- (1) Ensure all State and National Rules, Bylaws, Policies and Regulations governing player registration and team assignment are followed;
- (2) Supervise the registration of all players in EYSA program;
- (3) Ensure all registration fees are properly deposited into association accounts as instructed by the treasurer;
- (4) File and maintain all registration forms and proofs-of-age for registered players;
- (5) Ensure that all players and coaches are properly registered with KYSA;
- (6) Ensures placement is conducted in accordance with EYSA policies and in compliance with KYSA rules and policies;
- (7) Maintain a waiting list of otherwise eligible players;
- (8) Provide rosters for all teams to the appropriate administrator for distribution to the coaches; and
- (9) Provide team information to the board for information and action.

BYLAW 1610 Senior Recreational Soccer Parent Representative

The Senior Soccer Parent Representative shall:

- (1) Be the board representative the parents of players in the Senior Soccer;
- (2) Solicit input from the parents of players in the Senior Soccer Program to establish their concerns, desires, and recommendations for the EYSA program

BYLAW 1611 Junior Recreational Soccer Parent Representative

The Junior Soccer Parent Representative shall:

- (1) Be the board representative for the parents of players in the Junior Soccer Program;
- (2) Solicit input from the parents of players in the Junior Soccer Program to find out their concerns, desires, and recommendations for the EYSA program

BYLAW 1612 Flames Soccer Club Parent Representative

The Flames Soccer Club Parent Representative shall:

- (3) Be the board representative for the parents of players in the Flames Soccer Club Program;
- (4) Solicit input from the parents of players in the Flames Soccer Club Program to find out their concerns, desires, and recommendations for the EYSA program

BYLAW 1613 Administrators for Junior and Senior Recreational Soccer

The Administrators shall:

- (1) Assist in recruiting coaches for the age group;
- (2) Assist in overseeing and supervising the soccer activities in designated area of responsibility; and
- (3) Arrange for the marking of fields as assigned

BYLAW 1614 Schedulers for Junior and Senior Recreational Soccer

The Junior Soccer Scheduler and Senior Soccer Scheduler shall:

- (1) Coordinate with Director of Fields and Facilities on the number of fields available for use;
- (2) Schedule all games for assigned age groups including coordinating for all rescheduling of games; and
- (3) Coordinate with the Director of Officiating for assigning referees for all games.

BYLAW 1650 Director of Officiating

The Director of Officiating shall:

- (1) Arrange for the certification and training of association referees;
- (2) Assign referees to all association games;
- (3) Pay referees for all games officiated;
- (4) Coordinate with the Treasurer on all expenditures and payments to referees; and
- (5) Recommend to the Board a fee schedule for referees.

BYLAW 1651 Director of Purchasing

The Director of Purchasing shall:

- (1) Serve as the official Association purchasing agent;
- (2) Ensure purchasing of all association equipment which shall include, but not be limited to the following: balls, cones, corner flags, paint, paint liners, goals, nets, uniforms as needed, patches, trophies, and awards;
- (3) Use association purchase orders and forward any purchase order to the Treasurer of the corporation for payment upon satisfactory receipt of equipment and billing;
- (4) Ensure the purchase of quality equipment from reputable suppliers;
- (5) Find the best quality equipment for the best price and support; and
- (6) Distribute purchased equipment to the appropriate officer, director, or administrator.

BYLAW 1652 Director of Fields and Facilities Operations

The Director of Fields and Facilities Operations shall:

- (1) Oversee field and facility improvement and maintenance;
- (2) Ensure fields are properly mowed;
- (3) Ensure adequate practice facilities are procured and maintained; and
- (4) Direct field layout to accommodate practices and games.

BYLAW 1653 Director of Concession Operations

The Director of Concession Operations shall

- (1) Oversees the operation of the concession activities;
- (2) Coordinates with the Treasurer on cash income and expenditures;
- (3) Coordinate with Administrators for Junior and Senior Soccer for assistance in staffing the concession stands;
- (4) Hire personnel, as required, to ensure that concession stands are open when games are scheduled; and
- (5) Recommend to the Board for Board approval a pay scale for concession personnel.

BYLAW 1654 Director for Publicity

The Director for Publicity shall:

- (1) Arrange for publicity about games, camps, clinics, and other Association activities; and
- (2) Prepare and coordinate distribution of an EYSA newsletter.

BYLAW 1660 Immediate Past President

The Immediate Past President shall:

- (7) Serve as advisor for the current President; and
- (8) Perform such other duties as may be helpful to the Board.

BYLAW 1670 Director of Flames Coaching

Director of Coaching shall:

- (1) Oversee and provide an evaluation on all coaches in the EYSA program;
- (2) Serve on a search and selection committee for all competitive coaches; and
- (3) Arrange for the training of all coaches.

BYLAW 1680 Director of Training for Recreational Soccer

Director of Training shall:

- (1) Oversee and provide an evaluation on all coaches in the EYSA program;
- (2) Serve on a search and selection committee for all recreational coaches; and
- (3) Arrange for the training of all coaches.

- (9) Coordinate in the training for all TOPS players

CHAPTER 22 NOMINATIONS AND ELECTIONS

BYLAW 2201 Nominations

- (1) Proposals for nomination of Officers and Representatives of the Association shall be submitted to the Nominations Committee no later than forty-five (45) days prior to the Annual General Meeting of the Association Council;
- (2) The Nominations Committee shall present a list of all proposed candidates for each position to the members at least 30 (30) days prior to the Annual General Meeting of the Association Council;
- (3) The Nominations Committee shall be responsible for ensuring that at least one (1) candidate be proposed for each available position;
- (4) Incumbents in offices subject to election shall be polled by the Nominations Committee, and, if willing and eligible to serve, shall be included on the list of nominees; and
- (5) If less than two nominations exist on the ballot for any position, then nominations will be accepted from the floor for those positions.

BYLAW 2202 Elections

- (1) The elections of the Association Officers and Administrators shall be held at the Annual General Meeting of the Association Council and shall be by closed ballot;
- (2) Officers and Administrators shall be elected by a majority of the votes cast by the Members present and voting at the Annual General Meeting of the Association Council, the vote shall be tallied by the Nominations Committee and announced by the Chair of that committee;
- (3) The voting rights of each Member are in accordance with Bylaw 1220 Voting.

BYLAW 2203 Terms of Office

Section 1 Terms of Office

- (1) All Officers shall serve a two-year term of office;
- (2) All Representatives, Directors and Administrators shall serve a one-year term of office;
- (3) The President, Vice President for Junior Soccer, Secretary, and Registrar shall be elected in odd numbered years;
- (4) The Vice President for Support, Vice President for Senior Soccer, Vice President of Flames, Vice President for TOPS, and Treasurer shall be elected in even numbered years;
- (5) Officers and Representatives shall assume office as of June 15th except for the treasurer who shall assume office the first day of the Association's fiscal year following their election.
- (6) The Immediate Past President shall serve a term not to exceed two (2) years commencing with the end of his/her service as President. A President removed from office for reasonable cause under the terms of Section 3 of this Bylaw shall not serve as the Immediate Past President and shall not be a member of the Board in that capacity.

Section 2 Vacancies

Vacancies in all Offices shall be filled by appointment by the President, subject to ratification by the Board or as otherwise provided in the Bylaws; provided, however, that a vacancy in the Office of the President shall be filled as provided in Bylaws 1602, 1603, 1604, 1605 and 1606. The person appointed to fill the vacancy shall serve until the next Association Council meeting.

Section 3 Removal and Resignations

- (1) The appointed Administrators and Directors may be removed from office for reasonable cause by two-thirds (2/3) majority vote of those present and voting at any duly constituted Board meeting
- (2) Any officer or representative elected by the members may be removed by the members for just cause. For purposes of this section, "just cause" shall include, but not limited to:
 - a. Failure to perform the duties of the position,
 - b. Acting in a manner which is in conflict with the bylaws, rules, policies, or decisions of the board,
 - c. Engaging in actions which reflect negatively on the association,
 - d. Acting in a manner which presents a threat to the rights and/or safety of any player of member of the association, or
 - e. Removal for missing three (3) consecutive board meetings.
- (3) A proposal for removal of an elected officer or representative must be submitted in writing to the board at least two (2) weeks prior to the board meeting at which it will be considered. Two-thirds of the board shall constitute a quorum for purposes of considering the proposal. A vote of two-thirds (2/3) of those board members present and voting at the meeting shall be required to submit such proposal to a vote of the members of the association.
- (4) Removal of an elected board member requires a three-fifths (3/5) majority vote by the members of the association at either an annual meeting or a special meeting called by the board.
- (5) Any board member may resign at any time by giving written notice to the President or Secretary, and unless specified therein, the acceptance of such resignation shall not be necessary to make it effective.

CHAPTER 24 COMMITTEES

BYLAW 2401 Standing Committees

The Standing Committees of the Association shall be as specified in these Bylaws;

Chairs of Standing Committees shall be appointed by the President, subject to ratification by the Board, except where otherwise provided in the Bylaws;

Committee members shall be appointed by the Committee Chairs, subject to ratification by the Board, except where otherwise provided in the Bylaws;

All Committee Chairs and members shall serve until their successors are provided by the Board or until their assignment is complete; and

BYLAW 2402 Ad Hoc Committee

Special or Ad Hoc Committees may be appointed from time to time as deemed necessary by the President of the Board.

BYLAW 2403 Size of Committees

The size of the Committee shall be determined by the Board upon recommendations of the Chairs except where otherwise provided in the Bylaws.

BYLAW 2404 Subcommittees

Committee Chairs may, with the approval of the Committee, appoint subcommittees from time to time as deemed necessary to effect the responsibilities of the Committee.

BYLAW 2411 Nominations Committee

The Committee shall be composed of the Secretary, who shall serve as its Chair, and four or more other members, one of whom shall be a non-Board member.

The Committee shall conduct all aspects of Association elections as provided in the Bylaws.

EYSA ORGANIZATION

